

SIMPLIFIED SELECTION PROCESS FOR POST-DOCTORAL SCHOLARSHIPS UNDER THE SCOPE OF THE NOTICE FAPES No. 04/2022 – SUPPORT PROGRAM FOR EMERGING CAPIXABAS POSTGRADUATE PROGRAMS (PROAPEM)

SUMMARY OF NOTICE

Year: 2023	
Semester: 2nd	
Coordinator of Program: Dr. Alexandre Rosa	
Date from the notice: November 24, 2023	
Total positions: up to two positions	
Foreign candidates: one position	
Brazilian candidates: one position	
Registration period	From 11/24/2023 to 12/08/2023
Final result	12/15/2023
Final result contest period	12/18/2023 and 12/19/2023
Homologation of final result	12/21/2023
Scholarship contract period (Brazilians)	From 12/22/2023 to 01/19/2024
Scholarship contract period (foreigners)	From 12/22/2023 to 03/19/2024
Expected start of activities (Brazilians): from 02/01/2024	
Expected start of activities (foreigners): until 04/01/2024	
Contacts: ppgadm@gmail.com / +55 27 4009 2794 (Telephone service in Portuguese)	

I GENERAL INFORMATION

The Coordination of the Postgraduate Program in Administration (PPGAdm), of the Center for Legal and Economic Sciences, of the Federal University of Espírito Santo, makes public the rules of the Simplified Selection Process for filling positions for granting postdoctoral scholarships, by the requirements of the Support Program for Emerging Capixabas Postgraduate Programs (FAPES Notice No. 04/2022 – PROAPEM), Resolution No. 171/2017 of CCAF/FAPES and Resolution No. 18/2021 of CEPE / UFES.

II SCHOLARSHIPS

The PROAPEM/FAPES postdoctoral scholarship lasts 12 months for Brazilians and 10 or 12 months for foreigners. The monthly value of the scholarship is 5,500.00 BRL.

III REGISTRATION

Registration will occur between November 24, 2023, and December 8, 2023, via electronic mail (e-mail) until the deadline for registration. The following documents must be sent to ppgadm@gmail.com:

- 1) Registration form (Appendix 1).
- 2) Curriculum Plataforma Lattes (or equivalent for foreign candidates).
- 3) Documentation supporting the curriculum.
- 4) Work plan.



IV POSITIONS

Two positions will be offered, one for each modality: Brazilian candidates (one position) and foreign candidates (one position). If there are no applications for one of the modalities, the position will automatically be converted to the modality for which there are candidates.

V REQUIREMENTS OF CANDIDATE FOR IMPLEMENTATION OF THE SCHOLARSHIP

According to Resolution No. 171 of April 27, 2017, of the Scientific-Administrative Council of the Espírito Santo Research and Innovation Support Foundation – CCAF/FAPES, the candidate for postdoctoral scholarship is required to:

- a) not carry out remunerated activity of any nature, except if the candidate has a connection with a Higher Education and/or Research Institution in another state or country, with due formal authorization or license to leave the institution of origin to carry out the post-doctoral internship.
- b) not be retired.
- c) have a CV registered on the Lattes platform.
- d) have a doctorate degree.
- e) present a Work Plan, in a specific FAPES form, with approval from the project coordinator and consent from the supervisor.
- f) not being a student in a medical residency program.
- g) comply with FAPES, the Federal, State and Municipal spheres, and the Labor Court.

VI OBLIGATIONS OF THE POSTDOCTORAL SCHOLARSHIP

- a) Maintain compliance with the requirements listed in the previous item.
- b) Reside in the state of Espírito Santo during the duration of the scholarship.
- c) Comply with all activities foreseen in the approved work plan.
- d) Deliver activity reports within the scheduled deadlines.
- e) Inform/request the project coordination about modifications to the project (initial plan, execution schedule, objectives, etc.), with the supervisor's consent.
- f) Do not leave the institution where you develop your research project, except for the cases provided for in item 8 of Resolution No. 171/2017 of CCAF/FAPES.
- g) Refer to FAPES support in articles, books, summaries of work presented at meetings and any other publication or form of dissemination of activities that result, in whole or in part, from grants from the Foundation.
- h) Issue opinions on merit, free of charge, when requested by FAPES, on matters within their specialty and the deadlines requested by the Foundation.
- i) Inform the project coordinator and supervisor about absence and return from activities, abandonment, or withdrawal from participation in the project and exchange/change of the work plan.
- j) Maintain the movement of financial resources received, in a current account at BANESTES (State Bank of Espírito Santo).
- k) Return to FAPES any benefits received unduly. The amounts to be returned can be deducted from the monthly fees for beneficiaries with active scholarships.

VII STEPS OF THE SELECTION PROCESS FOR THE POSTDOCTORAL FELLOWSHIP

First step – Work Plan: 40 POINTS

The work plans must be prepared in line with the study themes, focuses and/or theoretical approaches of one of the Program's research areas and/or the research groups coordinated by the professors listed for supervision of the postdoctoral fellow (According to Appendix 2).

The candidate's work plan will be evaluated according to the following criteria:

I. Work plan		40 points
Item	Criteria	Score
1.1	Linking the activities of the work plan with the study themes, focuses and/or theoretical approaches of one of the lines of research and/or research groups coordinated by the professors listed for supervision	20 points
1.2	Theoretical-methodological structure and consistency	10 points
1.3	Relevance and feasibility of the work plan	10 points
Total score achieved in item I		

Second step – Publications: 60 POINTS

The candidate's updated curriculum vitae will be evaluated according to the documentation presented, covering the period from 2018 to 2023, according to the following criteria:

II. Production Scientific		60 points		
Item	Specification	Pts/unit	Pts/max	Total
2.1	Scientific articles published in journals classified as A1 on the Qualis list ¹	10.0	30.0	
2.2	Scientific articles published in journals classified as A2 on the Qualis list	8.0	16.0	
2.3	Scientific articles published in journals classified as A3 on the Qualis list	4.0	8.0	
2.4	Scientific articles published in journals classified as A4 on the Qualis list	2.0	4.0	
2.5	Scientific articles published in journals classified as B1 on the Qualis list	1.0	2.0	
Total score achieved in item II				
TOTAL POINTS OBTAINED IN THE TWO ITEMS (Item I + Item II)				

¹ The Qualis List is a ranking of journals used to evaluate the scientific production of Brazilian researchers. It is somewhat similar to the ABS Journals List.

VIII APPROVAL OF CANDIDATES

To be approved, the candidate must complete all of the steps. The final grade will be the sum of the points from the two stages. The classification will be in order of highest score within each position in dispute (Brazilians or foreigners).

As previously described in item IV, if no registrants exist in one of the modalities, classification will occur in a single modality.

IX DISCLOSURE

The final result of the selection will be published by December 15, 2023, on the PPGAdm/UFES website: <https://administracao.ufes.br/pos-graduacao/PPGAdm>

X OTHERS INFORMATION

Candidates for the scholarship must access the UFES website, and, specifically, consult CEPE/UFES Resolution No. 18/2021, available only in Portuguese:

https://prppg.ufes.br/sites/prppg.ufes.br/files/field/anexo/resolucao_no_18.2021-alteracao_da_res.46.2013_1.pdf

Candidates must also access the FAPES website, and, specifically, consult CCAF/FAPES Resolution No. 171/2017, available only in Portuguese:

<https://fapes.es.gov.br/Media/fapes/Importacao/resolucao-171-2017-bolsa-posdoc-projetos-alt-res-260-2020.pdf>

They should also consult Appendix IV of FAPES Notice No. 01/2022, available only in Portuguese: https://fapes.es.gov.br/Media/fapes/Editais/EDITAL%20PROAPEM%2004-2022_alterado_03mai22-1.pdf

Vitoria, ES, November 24, 2023.

Dr. Alexandre Rosa
Coordinator of PPGAdm/UFES

APPENDIX 1

Postdoctoral Scholarship Candidate Registration Form

1. Name: _____
2. Date in Birth: ____/____/____ (MM/DD/YY)
3. Candidate's place of origin: () Brazil () Abroad
4. Name of supervisor (according to Appendix 2): _____
5. University where you received your doctorate degree: _____
6. Year of doctoral degree: _____
7. Area/subarea of doctoral degree: _____

DECLARATION

I declare, for all due purposes, that I am aware of the terms of Appendix IV of FAPES Notice No. 01/2022, Resolution No. 171/2017 CCAF/FAPES and Resolution No. 18/2021 CEPE/UFES, which establish the basic concession rules postdoctoral scholarship within the Support Program for Emerging Capixabas Postgraduate Programs (PROAPEM) and regulates the postdoctoral internship at the Federal University of Espírito Santos (UFES). I also confirm that the information provided in my curriculum vitae on the CNPq Lattes Platform (or equivalent CV for foreigners) is true, and document analysis may be requested at any time. Finally, I confirm that I know and agree with the rules established in this notice for the simplified selection of candidates to be awarded a postdoctoral scholarship within the scope of PROAPEM and with the rules established for carrying out postdoctoral studies at UFES.

_____ (local) _____, from _____ 2023.

(digital signature)

APPENDIX 2

Supervisors for postdoctoral fellowships:

RESEARCH AREAS	SUPERVISORS
Organization and Work	Priscilla de Oliveira Martins da Silva https://orcid.org/0000-0002-2922-6607
Strategy, Innovation and Organizational Performance	Lucilaine Maria Pascuci https://orcid.org/0000-0003-3271-6129
Organizational and Cultural Practices	César Tureta https://orcid.org/0000-0003-0091-1114